

**Raytown Parks & Recreation  
Personnel Committee Agenda  
October 15, 2018**

**I. 6:00 p.m. Call to Order, CLOSED SESSION**

**II. Reports of Officers:**  
President – Robbie Tubbs

**III. New Business**  
1. Review Parks staffing needs  
2. Staff evaluations.

**Addendum:**

**IV. Other Business**

**Announcements:**

**AGENDA  
RAYTOWN PARKS & RECREATION BOARD**

**Monday, October 15, 2018  
Colman Park Office 5912 Lane Ave, Raytown  
7:00 PM**

**I. Call to Order**

**II. Public Participation**

**Approval of Minutes** – September 17, 2018 Meeting

**III. Reports of Officers**

President – Chris Rathbone

Vice President – Dave Thurman

**IV. Reports of Standing & Special Committees**

Personnel – Robbie Tubbs

Finance – Terry Copeland

Program – Robbie Tubbs

Buildings & Grounds – Mike Hanna

Rice-Tremonti – Dave Thurman

**V. Staff Reports**

Director – Dave Turner

Superintendent of Parks - Ron Fowler

Recreation- open

**VI. New Business**

1. Southwood Trail update
2. Overlay Administration office Parking lot
3. 2019 Fee Schedule
4. Sales tax discussion.
5. Other Business

**VII. Adjourn**

**VIII. Announcements**

- Next Meeting: Monday, November 19, 2018 7 PM Parks Office  
CLOSED SESSION

Notice is hereby given that the Park Board may conduct a closed session, pursuant to the following statutory provisions:

610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;

610.021(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or

**Raytown Park Board  
Minutes  
September 17, 2018**

**Attendance:**

**Park Board:** Chris Rathbone, Terry Copeland, Dave Thurman, Robbie Tubbs, Mike Hanna, Loretha Hayden and Brian Morris

**Staff:** Dave Turner, Ron Fowler, Angelique Zadrozny and Mary Ann McCormick

A quorum was declared present and the meeting was called to order.

**Guests:** Tony Jacobs stated he has no animosity only wants transparency, would suggest decorum when talking – members are talking over one another when discussing items. MOU – it is not the best idea as it is now, but don't want to alienate the BOA will changes or cancellation of MOU. See if sales tax could be excluded from TIF.

A quorum was declared present and the meeting was called to order. Terry Copeland made a motion to approve the minutes from August 20, 2018. Loretha Hayden seconded and the motion passed. Mary Ann to check to see if President is allowed to vote on motions, if they are leave minutes same if not correction needs to be made on the closed session voting – yes according to By-Laws, Article IV- Meeting, Section 10 Voting - Voting members shall consist of the President, Vice-President and Members present and representing the duly established work of the Board. In the event of a tie vote, the motion fails.

**Reports of Officers**

**President** – Raytown Live on 9/8 and Arts & Music Festival on 8/25 were not the best turnout, but both had great shows

Voting members shall consist of the President, Vice-President and Members present and representing the duly established work of the Board. In the event of a tie vote, the motion fails.

**Vice President** – no report

**Reports of Standing and Special Committees**

**Personnel** – no report

**Finance** - Terry Copeland stated we are looking under budget on spending so far this fiscal year, however, we have several projects coming up. Fund balance as of 9/13/18 was \$1,059,058.42.

**Program** – Robbie will update board at next meeting.

**Buildings & Grounds** – no report

**Rice Tremonti** – 1 rental in August, Lawn Party 9/30, Fall Soup 11/3 & 11/4. May raise rental rates in January.

**Staff Reports:**

**Director** – a written report was distributed. Dave met with Emanuel Cleaver and Jerome Barnes about the LWCF Grant for Super Splash on September 17<sup>th</sup>. Mr. Cleaver will look into this project for us. Gravel will be delivered at Southwood Park and concrete will be poured tomorrow at Colman Park for the cameras.

**Superintendent of Parks** – a written report was distributed. Terry Copeland thanked Ron for all his hard work at the Arts & Music Festival.

**Recreation Report** – a written report was distributed.

**New Business:**

1. Robbie Tubbs made a motion not to record park board meetings. Loretha Hayden seconded and the motion passed with 4-yes and 2 no votes. This agenda item was presented before the approval of the minutes as Tony Jacobs was here and this is what he was concerned about.
2. Sales tax discussion. Dave handed out 10-year plan with ¼ cent sales tax renewal. With ¼ cent sales tax renewal to include storm water, we might be able to fit in a dog park or splash pad but will have to crunch some more numbers. It was suggested that we look into a tax levy increase. We were informed by the City that our sales tax issue would not be on the April 2019 ballot. Dave is on the BOA agenda in late October to discuss sales tax – will have to wait and see if they keep it on the agenda.
3. MOU - Brian Morris made a motion to negotiate with Mayor and BOA on the few items we want changed. Dave Thurman seconded and the motion passed with 4 yes votes (Morris, Rathbone, Hayden, Thurman), 2 no votes (Hanna, Tubbs) and abstain vote (Copeland). Negotiation-let Parks approve purchases up to \$50,000 after budget has been approved by BOA.
4. Budget for FY2018-19 should be approved by BOA on October 2, 2018.
5. Look into purchasing a stage for the department. It might be more cost effective to purchase one instead of renting every time we need one.
6. Mike Hanna made a motion to adjourn. Terry Copeland seconded and the motion passed.

**Raytown Parks & Recreation Department**  
**Director's Report**  
**October 11, 2018**

**Kenton Brothers Camera Project** The cameras are installed and running. We did have a short training session Tuesday Oct 9, where Ron and I were shown some of the software features and how to navigate the system. There was also some focusing issues on the short range license plate camera that we had to sort out and upping the frames per second also helped. The yearly maintenance fees that we pay will also cover tech support if we need them to review remotely, or to come in physically. Our Purchase Order for the contracted work was raised slightly to cover a change order, and I transferred a small amount of money to cover the cost of the project. We have received the final invoice and are sending that through finance. Total project cost with Kenton and in house work should come out to \$30,215.43.

**Raytown BMX** The BMX National Race was weekend September 21-23. We are still keeping an eye on their expenses, and have shifted money from other parts of their budget to allow as many funds as possible available for their concessions needs to finish out the 2018 budget year. There were an estimated 7,000 spectators and participants from all over the country. The school district was worried about the clean-up of the area, and issued a warning on camping at the location. I will have to work that out in more detail with them if we get another national race in the future. Total Revenue brought in from the National race was \$22,905.

**Pocket Park redevelopment** There were some dead trees at the Pocket Park that staff has removed, and we have removed a bench that was hit by a vehicle. I can replace the bench with a similar design, but the original benches are no longer in production. The City would like Parks to develop a plan to redevelop and change the water garden feature at that location. We intend to replace the trees that were removed, remove the wisteria vines and build an elevated multi-tiered flower bed where the water garden currently is.

**Parks 2018-19 Budget** The Board of Alderman will vote on the 2018-19 City budget at the board meeting tomorrow.

**Raytown Parks staff** The staff at the Parks has been very busy this year. I have taken on projects and jobs that have kept everyone busy and added to the work load. We have also not at full employment for all of our positions. The employees have held up well and have been taking these challenges in stride.

**New Hire** Our Landscape Tech position has been filled by Steven Lowderman.

**Volunteers** Raytown Rotary has volunteered time at the Parks cleaning up trash and replacing doggy waste bags once per week, Ralph Boudreaux has been leading the group.

**Sales Tax Revenue** September Sales tax revenue was \$35,130.67. We are still below our expenses for the 2018 budget year.

## ***Park Maintenance Report***

***October - 2018***

### **Horticulture / Right of Way**

Steven Lowderman is our new Landscape Technician. He is very excited about the position and has indicated he really likes the work so far. Of course there will be a learning curve, but things are looking good right now.

As I prepare this report, Eric is attending the arborist training school in Manhattan, Kansas sponsored by the Kansas Arborist Association. I am anxious to hear his report, and I'm sure he acquired some excellent information and learned some new skills.

The spring flowering bulbs have arrived. They will be installed in 2-3 weeks depending on weather conditions. Most of the plantings will be made-up of various combinations of tulips.

### **Park Maintenance -**

We have received the new Ford F-350 chassis. It is now at Knapheide Truck Center to have the remainder of the work completed. This will take 2-3 weeks. Once completed, we will sell the old truck. If possible, I would like to avoid the auction sites to start with, in the hopes of attaining the best monetary return. I am hoping that since it has low mileage for a diesel engine, and that it has a snow plow, it may hit the used market just right.

Staff is working on the new Southwood trail as time permits. The drainage tubes have been installed, and the aggregates are being installed as time and weather permits.

We will plan to keep restrooms and water fountains on as long as the weather permits. So Mother Nature will be controlling things. However, the bathrooms are unheated and the water fountains are unprotected but our goal is to keeping things working as long as possible without the possibility of freeze damage.

We will also be removing the Kenagy fountain in the weeks ahead. This will require a boat and proper timing. We hope to remove the fountain but leave the electrical connections in the water as they are supposedly made for this. The trick next year could be finding them.

Staff has been getting some firewood prepared for the winter. We use this as a secondary heat source in the shop to offset our natural gas bill. We probably use 3 to 4 cords and maybe more depending on the weather.

###



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 201 - PARKS &amp; RECREATION</b>							
<b>Revenue</b>							
<a href="#">201-00-00-001-41206</a>	TIF - EATS	-55,550.00	-55,550.00	0.00	-32,793.03	22,756.97	59.03 %
<a href="#">201-00-00-100-41205</a>	Parks/Storm Water Capital Sales Ta	308,050.00	308,050.00	0.00	290,044.99	-18,005.01	5.84 %
<a href="#">201-00-00-100-46102</a>	Investment Income	3,500.00	3,500.00	0.00	7,327.20	3,827.20	209.35 %
<a href="#">201-00-00-100-46401</a>	Miscellaneous Revenue	0.00	0.00	0.00	62.95	62.95	0.00 %
<a href="#">201-92-00-000-42122</a>	Credit Card Processing Fee	0.00	0.00	39.76	82.55	82.55	0.00 %
<a href="#">201-92-00-100-41101</a>	Real Estate Tax	400,000.00	400,000.00	0.00	409,070.90	9,070.90	102.27 %
<a href="#">201-92-00-100-41102</a>	Personal Property Tax	101,000.00	101,000.00	0.00	95,210.95	-5,789.05	5.73 %
<a href="#">201-92-00-100-41104</a>	Delinquent Real Estate Taxes	13,500.00	13,500.00	0.00	13,246.82	-253.18	1.88 %
<a href="#">201-92-00-100-41105</a>	Penalties	9,000.00	9,000.00	0.00	9,405.61	405.61	104.51 %
<a href="#">201-92-00-100-41106</a>	EXCESS PROCEEDS	0.00	0.00	0.00	140.53	140.53	0.00 %
<a href="#">201-92-00-100-41107</a>	Railroad & Utilities Tax	19,500.00	19,500.00	0.00	21,669.67	2,169.67	111.13 %
<a href="#">201-92-00-100-41108</a>	Replacement Tax	22,000.00	22,000.00	0.00	21,278.20	-721.80	3.28 %
<a href="#">201-92-00-100-41110</a>	Circuit Breaker Refund	-2,500.00	-2,500.00	0.00	-1,761.90	738.10	70.48 %
<a href="#">201-92-00-100-41111</a>	Delinquent Property Tax Revenue	9,000.00	9,000.00	0.00	9,361.66	361.66	104.02 %
<a href="#">201-92-00-100-46101</a>	Interest Earnings	3,500.00	3,500.00	0.00	9,045.99	5,545.99	258.46 %
<a href="#">201-92-00-100-47101</a>	Ballfield Lights Fees	5,000.00	5,000.00	476.00	4,243.00	-757.00	15.14 %
<a href="#">201-92-00-100-47105</a>	Shelter House Rental Fees	15,500.00	15,500.00	0.00	21,575.00	6,075.00	139.19 %
<a href="#">201-92-00-100-47110</a>	Sports Field Rental Fees	1,500.00	1,500.00	0.00	4,153.50	2,653.50	276.90 %
<a href="#">201-92-00-100-47116</a>	Vending Machine-Kenagy	1,000.00	1,000.00	0.00	797.60	-202.40	20.24 %
<a href="#">201-92-00-100-47204</a>	Team Sports League	54,500.00	44,500.00	3,510.00	23,263.00	-21,237.00	47.72 %
<a href="#">201-92-00-100-47220</a>	Donations	500.00	20,500.00	0.00	20,867.17	367.17	101.79 %
<a href="#">201-92-00-100-47401</a>	Participant Fees	27,750.00	27,750.00	0.00	15,126.36	-12,623.64	45.49 %
<a href="#">201-92-00-100-47405</a>	Concession Sales	6,000.00	6,000.00	0.00	16,601.92	10,601.92	276.70 %
<a href="#">201-92-00-100-47415</a>	ABA Memberships	4,000.00	4,000.00	0.00	791.00	-3,209.00	80.23 %
<a href="#">201-92-00-100-47425</a>	Other Income	200.00	18,200.00	0.00	18,057.25	-142.75	0.78 %
<a href="#">201-92-00-100-47530</a>	Rice Tremonti	6,900.00	6,900.00	579.36	6,952.32	52.32	100.76 %
	<b>Revenue Total:</b>	<b>953,850.00</b>	<b>981,850.00</b>	<b>4,605.12</b>	<b>983,821.21</b>	<b>1,971.21</b>	<b>0.20 %</b>
<b>Expense</b>							
<a href="#">201-92-00-100-51102</a>	Civilian Employees	405,398.00	400,398.00	13,834.53	266,529.33	133,868.67	33.43 %
<a href="#">201-92-00-100-51106</a>	Part Time Employees	7,725.00	7,725.00	162.60	2,390.80	5,334.20	69.05 %
<a href="#">201-92-00-100-51111</a>	Civilian Employees Overtime	9,484.00	9,484.00	257.11	2,786.31	6,697.69	70.62 %
<a href="#">201-92-00-100-51203</a>	Holiday Pay	0.00	0.00	0.00	10,547.14	-10,547.14	0.00 %
<a href="#">201-92-00-100-51206</a>	Life Ins	1,223.00	1,223.00	0.00	815.78	407.22	33.30 %
<a href="#">201-92-00-100-51207</a>	Sick Leave Pay	0.00	0.00	4,624.33	12,013.18	-12,013.18	0.00 %
<a href="#">201-92-00-100-51208</a>	Vacation Pay	0.00	0.00	434.49	25,253.38	-25,253.38	0.00 %
<a href="#">201-92-00-100-51212</a>	Deferred Compensation - 401 A	8,298.00	8,298.00	250.98	5,989.59	2,308.41	27.82 %
<a href="#">201-92-00-100-51214</a>	Civilian Pension - LAGERS	51,386.00	51,386.00	2,878.29	42,733.01	8,652.99	16.84 %
<a href="#">201-92-00-100-51215</a>	Health Insurance	45,660.00	45,660.00	1,253.26	28,097.82	17,562.18	38.46 %
<a href="#">201-92-00-100-51218</a>	Med Exp - HSA contribution	4,500.00	4,500.00	0.00	1,750.00	2,750.00	61.11 %
<a href="#">201-92-00-100-51219</a>	Unemployment	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">201-92-00-100-51220</a>	Dental	3,293.00	3,293.00	95.10	2,170.26	1,122.74	34.09 %
<a href="#">201-92-00-100-51221</a>	Vision	555.00	555.00	20.03	459.01	95.99	17.30 %
<a href="#">201-92-00-100-51225</a>	FICA	32,329.00	32,329.00	1,344.82	24,931.48	7,397.52	22.88 %
<a href="#">201-92-00-100-51231</a>	Auto Allowance	5,892.00	5,892.00	0.00	4,504.79	1,387.21	23.54 %
<a href="#">201-92-00-100-51236</a>	Ins Opt Out Incentive	10,062.00	10,062.00	419.25	6,508.36	3,553.64	35.32 %
<a href="#">201-92-00-100-51238</a>	Phone Allowance	2,880.00	2,880.00	0.00	1,557.14	1,322.86	45.93 %
<a href="#">201-92-00-100-51240</a>	Workers Compensation Insurance	12,527.00	12,527.00	0.00	13,313.51	-786.51	-6.28 %
<a href="#">201-92-00-100-52101</a>	Office Supplies	1,050.00	550.00	0.77	416.08	133.92	24.35 %
<a href="#">201-92-00-100-52200</a>	Operating Supplies	18,750.00	26,212.55	1,570.09	19,577.34	6,635.21	25.31 %
<a href="#">201-92-00-100-52233</a>	Uniforms	4,100.00	4,100.00	0.00	1,466.83	2,633.17	64.22 %

**Budget Report**

For Fiscal: 2017-2018 Period Ending: 10/31/2018

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>201-92-00-100-52250</u>	Professional Services	6,000.00	6,000.00	0.00	3,560.00	2,440.00 40.67 %
<u>201-92-00-100-52300</u>	Repair & Maintenance Supplies	67,250.00	66,650.00	459.30	19,159.66	47,490.34 71.25 %
<u>201-92-00-100-52301</u>	Fuel	13,500.00	13,500.00	0.00	3,983.69	9,516.31 70.49 %
<u>201-92-00-100-53101</u>	Postage	1,200.00	1,200.00	0.00	654.81	545.19 45.43 %
<u>201-92-00-100-53241</u>	Printing & Promotions	3,000.00	2,020.00	0.00	668.86	1,351.14 66.89 %
<u>201-92-00-100-53301</u>	Dues & Memberships	2,850.00	2,850.00	0.00	1,331.25	1,518.75 53.29 %
<u>201-92-00-100-53401</u>	Electricity	44,200.00	44,200.00	2,681.92	34,375.74	9,824.26 22.23 %
<u>201-92-00-100-53411</u>	Gas	3,700.00	3,700.00	0.00	2,454.75	1,245.25 33.66 %
<u>201-92-00-100-53421</u>	Water	19,250.00	18,550.00	65.73	5,064.38	13,485.62 72.70 %
<u>201-92-00-100-53431</u>	Telephone	3,400.00	2,800.00	0.00	2,087.75	712.25 25.44 %
<u>201-92-00-100-53500</u>	Equipment Expense	2,475.00	2,475.00	0.00	1,264.27	1,210.73 48.92 %
<u>201-92-00-100-53563</u>	Elections	50,000.00	15,122.56	0.00	0.00	15,122.56 100.00 %
<u>201-92-00-100-53565</u>	Temp Agency Service	0.00	5,000.00	0.00	4,895.10	104.90 2.10 %
<u>201-92-00-100-53600</u>	Repair & Maintenance Services	1,000.00	17,937.45	0.00	17,537.45	400.00 2.23 %
<u>201-92-00-100-53644</u>	Computer Services	10,250.00	10,250.00	0.00	9,806.57	443.43 4.33 %
<u>201-92-00-100-53701</u>	Education and Training	3,450.00	3,450.00	0.00	438.49	3,011.51 87.29 %
<u>201-92-00-100-53711</u>	Meals & Travel	1,350.00	1,350.00	0.00	223.60	1,126.40 83.44 %
<u>201-92-00-100-53824</u>	County Collection Expense	0.00	0.00	0.00	8,723.72	-8,723.72 0.00 %
<u>201-92-00-100-53913</u>	General Liability Insurance	18,062.00	18,062.00	0.00	16,344.78	1,717.22 9.51 %
<u>201-92-00-100-53961</u>	Bank Charges	2,300.00	2,300.00	0.00	3,233.62	-933.62 -40.59 %
<u>201-92-00-100-53999</u>	Miscellaneous Contractual	43,400.00	44,380.00	737.00	20,533.78	23,846.22 53.73 %
<u>201-92-00-100-54500</u>	Recreational Programming	49,300.00	59,300.00	429.00	39,906.92	19,393.08 32.70 %
<u>201-92-00-100-55000</u>	Vehicle Expense	5,610.00	5,610.00	0.00	1,844.06	3,765.94 67.13 %
<u>201-92-00-100-57000</u>	Capital Expenditures	72,000.00	135,221.44	0.00	79,450.21	55,771.23 41.24 %
	<b>Expense Total:</b>	<b>1,049,159.00</b>	<b>1,109,503.00</b>	<b>31,518.60</b>	<b>751,354.60</b>	<b>358,148.40 32.28 %</b>
	<b>Fund: 201 - PARKS &amp; RECREATION Surplus (Deficit):</b>	<b>-95,309.00</b>	<b>-127,653.00</b>	<b>-26,913.48</b>	<b>232,466.61</b>	<b>360,119.61 282.11 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-95,309.00</b>	<b>-127,653.00</b>	<b>-26,913.48</b>	<b>232,466.61</b>	<b>360,119.61 282.11 %</b>

**Budget Report**

For Fiscal: 2017-2018 Period Ending: 10/31/2018

**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 201 - PARKS &amp; RECREATION</b>						
Revenue	953,850.00	981,850.00	4,605.12	983,821.21	1,971.21	0.20 %
Expense	1,049,159.00	1,109,503.00	31,518.60	751,354.60	358,148.40	32.28 %
<b>Fund: 201 - PARKS &amp; RECREATION Surplus (Deficit):</b>	<b>-95,309.00</b>	<b>-127,653.00</b>	<b>-26,913.48</b>	<b>232,466.61</b>	<b>360,119.61</b>	<b>282.11 %</b>
<b>Report Surplus (Deficit):</b>	<b>-95,309.00</b>	<b>-127,653.00</b>	<b>-26,913.48</b>	<b>232,466.61</b>	<b>360,119.61</b>	<b>282.11 %</b>

**Budget Report**

For Fiscal: 2017-2018 Period Ending: 10/31/2018

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-95,309.00	-127,653.00	-26,913.48	232,466.61	360,119.61
<b>Report Surplus (Deficit):</b>	<b>-95,309.00</b>	<b>-127,653.00</b>	<b>-26,913.48</b>	<b>232,466.61</b>	<b>360,119.61</b>





# Fund Balance Report

As Of 10/11/2018

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Revenues</b>	<b>Total Expenses</b>	<b>Ending Balance</b>
201 - PARKS & RECREATION	749,265.12	983,821.21	748,476.31	984,610.02
<b>Report Total:</b>	<b>749,265.12</b>	<b>983,821.21</b>	<b>748,476.31</b>	<b>984,610.02</b>

# RAYTOWN PARKS & RECREATION DEPARTMENT

## FY17-18 SCHEDULE OF FEES AND CHARGES

Proposed - October 15, 2018 Supersedes all other Schedules of Charges

TYPE OF FEE	CURRENT FEE	Proposed Fee Changes
<b>RECREATION PROGRAM SERVICES</b>		
<b>Adult &amp; Youth Sports</b>		
<b>Coed Youth Basketball League-Winter</b>		
Grades K-3	\$50/participant	
Grades 4-6	\$60/participant	
<b>Tennis Lessons</b>		
Beginning - 8 classes	\$45/participant	
Intermediate - 8 classes	\$45/participant	
Advanced - 8 classes	\$45/participant	
Youth - 4 week class	\$40/participant	
<b>Adult Team Tennis League - 10 weeks</b>	\$45/participant	
<b>Adult Coed Kickball - 6 weeks</b>	\$170/team	
<b>Summer Men's Softball League-14 game league</b>	\$510/team	
<b>Summer Men's 50+ Softball League</b>		
10 week - 90 minute games	\$490/team	
10 Game League	\$405/team	
7 Game League	\$320/team	
<b>Summer Coed Softball League</b>		
10 Game League	\$405/team	
<b>Fall Men's Softball League</b>		
14 Game League (Double Header)	\$510/team	
7 Game League	\$320/team	
<b>Fall Coed Softball League-7 game league</b>	\$310/team	
<b>COMMUNITY SPECIAL EVENTS</b>		
Annual Fishing Derby	Free	
Movies In the Park	Free	
Arts & Music Festival-vendor booth fee	\$25/vendor	
Arts & Music Festival-food vendor fee	\$50/vendor	
<b>FACILITY RENTALS, PERMITS &amp; SERVICES</b>		
<b>hours</b>		
Softball field (1 field) - tournaments	\$15/hr, \$125/day max.	
Softball field (1 field) - practice fees	\$15/hr, \$100/day max.	
Softball Complex (4 fields) - tournaments	\$35/hr, \$300/day max.	
Softball Complex (4 fields) - practice fees	\$25/hr, \$200/day max.	
Athletic Field Lights	\$18/hr per field	\$25/hr per field

Soccer/Football field (1 field) - tournaments	\$25/hr, \$150/day max.	
Soccer/Football field (1 field) - practice fees	\$20/hr, \$125/day max.	
LBTRA Complex (2 Fields) - tournaments	\$40/hr, \$250/day max.	
LBTRA Complex (2 Fields) - practice fees	\$30/hr, \$200/day max.	
Tennis Court (1 court) practice fees	\$10/hr, \$100/day max.	
Key Security Deposit (if key lost or stolen)	\$100	
Special Event Permit (per day)	\$300	
Special Event Refundable Security Deposit (per event)	\$500	
<b>Payment and Refund Policy:</b>		
Payment is due at time of registration for leagues, etc. Payment for shelter houses is due 10 days after making reservation. No refunds once payment has been made due to event cancellation, inclement weather, or situations beyond Raytown Parks and Recreation Department's control.		
	<b>Resident Fee</b>	<b>Non-Resident Fee 25%</b>
<b>Park Shelter Rentals</b>		
<b>Colman #1 &amp; #2 &amp; Kenagy Park #1</b>		
Full Day (7 am - 11 pm)	\$140	\$175
Half Day (7 am - 3 pm or 3 pm - 11 pm)	\$100	\$125
Memorial Day Weekend - May 26-28; July 4th, & Labor Day Weekend Sept. 1-3	\$120/\$170	\$150/\$215
<b>Kritser Park #1 &amp; Kenagy #5</b>		
Full Day (7 am - 11 pm)	\$70	\$87
Half Day (7 am - 3 pm) or (3 pm - 11 pm)	\$50	\$65
<b>Concession Sales Permit</b>		
<b>Including use of LBTRA concession facility</b>		
Daily/weekly fee includes utilities	\$25/day, \$150/week	
Seasonal - utilities billed @ actual hourly cost to permit holder	\$150/wk. or \$500 season- whichever is less	
<b>Without use of LBTRA concession facility</b>		
Daily/Weekly fee-includes utilities	\$25/day, \$150/week	
Seasonal - utilities billed @ actual hourly cost to permit holder	\$50/week, \$75/season whichever is less	
<b>BMX Track</b>		
ABA BMX Membership	Set by ABA	
Sanctioned Races	\$10	