

**AGENDA
RAYTOWN PARKS & RECREATION BOARD**

**Monday, December 17, 2018
Colman Park Office 5912 Lane Ave, Raytown
7:00 PM**

I. Call to Order

II. Public Participation

Approval of Minutes – November 19, 2018 Meeting

III. Reports of Officers

President – Chris Rathbone

Vice President – Dave Thurman

IV. Reports of Standing & Special Committees

Personnel – Robbie Tubbs

Finance – Terry Copeland

Program – Robbie Tubbs

Buildings & Grounds – Mike Hanna

Rice-Tremonti – Dave Thurman

V. Staff Reports

Director – Dave Turner

Superintendent of Parks - Ron Fowler

Recreation- Mike Conrad

VI. New Business

1. 50+ Softball 2019
2. Raytown BMX President, approval of board members
3. Raytown Baseball
4. Sales Tax Presentation
5. Other Business

VII. Adjourn

VIII. Announcements

- Next Meeting: Monday, January 14, 2018 7 PM Parks Office
CLOSED SESSION

Notice is hereby given that the Park Board may conduct a closed session, pursuant to the following statutory provisions:

610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;

610.021(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or

Raytown Parks & Recreation Department
Director's Report
December 17, 2018

Pocket Park redevelopment There is still a push to redevelop the Pocket Park in the spring, with Ron and I designing the features to be included. We will work on that at the end of the month and hope to have the plan and budget completed by mid January. We will be presenting the proposed updates to the Main Street Assoc. for feedback before starting any work. Funds for the redevelopment will come from the City's accounts for managing the Pocket Park.

Super Splash I have been in contact with Jerome Barnes' staff about any updates regarding any possible legislation that Jerome may be able to push to help alleviate our binding contract with the Missouri DNR. I have not heard anything solid from Jerome at this time. The City's new law firm does have an office in Jefferson City with registered lobbyist so that the City of Raytown will have better contacts within the state legislature. Any time dedicated by a lobbyist towards solving our LWCF grant obligations would be billed back to the Parks Department.

Asphalt Overlay Phillips Paving will overlay the Office parking lot for a total of \$19,410. The work is stalled due to cold temperatures and we may be on hold until spring. The budget for the project was \$24,500.

Raytown Baseball The RBA board has been very difficult to stay in communication with. They did accept our offers on some equipment that Parks would like to keep, but plans going forward have stalled due to difficulty in reaching them. Lee's Summit Baseball League is open to the idea of partnering with Raytown to host youth baseball at Little Blue Trace. Mike Spilker also is interested in running the league or working in some capacity with Lee's Summit if that is the direction we take. Mike would like to add a girl's fast pitch component to the league, which sound like a good idea. I will keep working to find a solution for youth baseball in Raytown.

BMX and Rice-Tremonti Boards I have contacted Barb Schlapia from Rice-Tremonti and Harley Kennedy from Raytown BMX about upcoming needs for the 2019 season. I will be working with both groups to ensure that we have open communication and that Parks can be available for support with any projects or budget questions that the groups may have.

Sports & Special Event Supervisor Our new hire for this position is Mike Conrad who was started November 29.

F-350 Parks sold the 2008 F-350 snow plow/dump bed truck on Purple Wave for \$31,000 to the City of Parsons KS.

Board of Alderman I will present recommendation for approval of 2019 mowing contract Dec 18, and present Parks Sales Tax plan Jan 8 study session.

Sales Tax Revenue November Sales tax revenue was \$18,462.82. The December Sales Tax has already been posted and is \$32,677.91.

Park Maintenance Report

December - 2018

Horticulture / Right of Way

All spring flower bulbs are now installed. The weather has certainly delayed this process. Over 2,000 bulbs were planted this fall.

Eric and Steven are making plans to attend the Public Pesticide Training event in January. This is sponsored by the Missouri Agriculture Department and will be held in Blue Springs. This is only held once a year in our area and is a good review for the certification testing that will occur in the following months. Each employee will then test over the "core material" and then Eric will certify in the ornamental and turf category and Stephen will select the Right of Way category. When successfully completed both will be certified Public applicators in their specific category. The certification is good for 3 years and then one must recertify. These licenses cannot be used for private application, public only, and cannot be used for other categories. This license is a requirement for their position.

Planning is in process for the summer annuals. We will then order materials and begin planting sometime in March.

Park Maintenance -

Two new exhaust fans have been replaced in the greenhouse. They are used to help ventilate the greenhouse on hot days.

A new back-up camera was installed on the Bobcat. This will be very helpful with snow removal.

Speaking of snow, our staff assisted public works again with the snow removal duties around city hall several weeks ago. Over 20 man-hours were used in this task.

Staff has assisted with the Christmas lighting downtown again this year. Besides staff, the Public Works lift truck was loaned to us to help with our portion of the project.

Our final application of fertilizer has been applied to most athletic fields. This should give them a good start next spring.

John and Alan have adapted our emergency light bar from the old F-350 to the new F-350. This is a great safety improvement and will give motorists additional "communication" when the truck is in use.

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Raytown Parks & Recreation

Park Board Recreation Report

Submitted by: Mike Conrad

December 17, 2018

Youth Basketball

Basketball had its first three weeks and is now in the winter break but will return to play January, 12. There has been a little trouble with practice times due to school gym availability. This has historically the norm for December and should be better until the end of the season.

Games are being played at Blue Ridge Elementary and Raytown Middle schools. The staff has been helpful and pleasant to work with. The officials have been pretty good so far and helped us to keep on track with time, where they can. Teams and coaches have been doing well with behavior and sportsmanship, with very few exceptions.

Program Guide

By the end of the month, I should have firm dates and information for the program guide. We have sent emails to Rice-Tremonti and Raytown BMX requesting their information for the program guide. The dates for the Movies in the Park are set just looking for titles to play. For the Arts & Music Festival date we are leaning towards August 24th since the last weekend in August falls on Labor Day weekend. The Fishing Derby date is set for June 1st, the first weekend of June.

Looking Ahead

I am looking into grants from various sources, ie Wal-Mart, to help with any events I can find grants for. The Wal-Mart application needs to be in before the end of the month and I will get that done.

Gauging interest for having a Friday night kickball league and possible a women's softball league and hope to have the results, from my research, by the end of the month.

**Raytown Park Board
Minutes
November 19, 2018**

Attendance:

Park Board: Terry Copeland, George Mitchell, Dave Thurman, Robbie Tubbs, Chris Rathbone, Brian Morris, Mike Hanna and Loretha Hayden.

Staff: Dave Turner, Ron Fowler and Mary Ann McCormick

Guests: Alderman Derek Ward, Tony Jacobs and Walt VanBibber

A quorum was declared present and the meeting was called to order. Mike Hanna made a motion to approve minutes from October 15, 2018 with one correction to add "lack of" to Tony Jacobs comments. George Mitchell seconded and the motion passed.

Guests:

Tony Jacobs was concerned about the timeline of taking the lights down on 63rd St last spring, and then putting them up this week. Who takes them down at end of season?

Walt VanBibber asked about whether the KC Metro Senior Softball League would be allowed to bid on using Colman park ball fields next year. Dave Turner said he would talk to Park Board President about putting it on agenda in December.

Report of Officers:

President – no report

Vice President – no report

Reports of Standing & Special Committees:

Personnel - Robbie Tubbs stated we met tonight to perform 6 month evaluation for Dave.

Finance – beginning balance for FY2019 is \$907,610.82.

Program – will discuss in new business

Buildings & Grounds – no report

Rice Tremonti – Ice Cream Social - \$300, \$313 rentals October, no tours in December, rebuilding website. In February, they are going to start work on the root cellar – might need Parks staff to come make sure it is safe with barriers, etc.

Staff Reports:

Director – a written report was distributed

Superintendent of Parks – a written report was distributed

New Business:

1. Raytown Baseball Association still owes us \$2,655.65 for electricity and water at LBTRA. We met with RBA to discuss giving the Parks Dept some of their equipment in exchange for their outstanding bill. Also, Park Board would like Dave to talk to Lee's Summit Baseball, 3&2 Baseball and Mike Spilker about using our fields next year.

2. Terry Copeland made a motion to approve the FY18-19 Schedule of Fees with a 25% increase for Non-Residents. Residents living within city limits of Raytown with zip codes 64133 & 64138 will be considered residents, all other will be considered non-residents and reservation fee to be paid at time of reservation is made. George Mitchell seconded and the motion passed.
3. Robbie Tubbs made a motion to approve a 1 year renewal contract with Infinity Building Services for contract mowing. Brian Morris seconded and the motion passed.
4. BMX – we will discuss BMX at December meeting.
5. Dave Thurman asked that we issue a policy on signage at the parks for groups.
6. Terry Copeland made a motion to adjourn. George Mitchell seconded and the motion passed.

RAYTOWN BMX ASSOCIATION - BOARD OF DIRECTORS

Name & Address	Office	Term Expires	Home #	Work/Cell#	E-Mail
Harley Kennedy (Nikki) 11025 Cypress Ave. Kansas City, MO 64137	Track Director	10/31/2020		913-749-8071	harleyman555@hotmail.com
Jeremy Vaughn (Laura) 506 SW 25th St. Blue Springs, MO 64015	Vice President Track Maintenance	10/31/2019		935-5077	thevaughns4@comcast.net
Chris Hagan (Wendy) 960 NW Maplewood Ct. Grain Valley, MO 64029	Announcer	10/31/2019		806-3565	chagan26@comcast.net
Jesi Bingham (Jason) 7401 E. 100th St. KCMO 64134	Treasurer	10/31/2020		913-787-1983	j.bingham913@gmail.com
Nate Jonjevic (Pakou) 440 W. Gregory Blvd. Kansas City, MO 64114		10/31/2019		853-8047	natejonjevic@gmail.com
John Schwartz (Tonee) 18027 Croyden Lane Independence, MO 64057		10/31/2019		785-1864	j.schwartz057@gmail.com
Rakefet Gruetze (Patrick) 12412 E. 72nd Terr. KCMO 64133	Secretary	10/31/2020		654-3621	rakefet.gruetze@gmail.com
Dave Turner	Director of P&R		588-5826	358-4100	davet@raytownparks.com
Mary Ann McCormick	Secretary P&R		519-2149	358-4100	maryann@raytownparks.com
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